



Somerset County Council
Shepton Mallet Community Infants' School & Nursery
 Waterloo Road, Shepton Mallet, BA4 5HE
 Tel: 01749 342322
 Email: office@sheptoninfants.co.uk
 Headteacher: Mrs Honoria Thompson



"Where Children Come First."

14th October 2024
 Dear Parents/Carers

PARENTS' EVENING

We will be holding two Parents' Evenings to discuss your child's progress with his/her teacher, on **Tuesday 5th and Wednesday 6th November 2024.**

We have set aside short slots of between 5 and 10 minutes. It is important that we keep to time as other parents will be waiting. If you are unable to attend either of these days please call into the office to arrange an alternative day.

To ensure that you are allocated a convenient time, please indicate on the form below **all the times which would be suitable for you** - as many as possible please. They will be allocated in the order we receive the replies and we will send you a note of your appointment time. Please indicate whether you have more than one child in school and we will arrange appointments as close together as possible to save you waiting.

Please return the tear-off slip below by Monday 21st October. We look forward to seeing you on 5th or 6th November.

Yours sincerely

Honoria Thompson

Honoria Thompson – Headteacher

Child's Name Class:

TIMES	Tuesday 5 th November	TIMES	Wednesday 6 th November
3.30 – 4.00		3.30 – 4.00	
4.00 – 4.30		4.00 – 4.30	
4.30 – 5.00		4.30 – 5.00	
5.00 – 5.30		5.00 – 5.30	
5.30 – 6.00		5.30 – 6.00	
6.00 – 6.30		6.00 – 6.30	

I also have a child in class
Please complete if applicable

FOR SCHOOL USE ONLY:
YOUR APPOINTMENT WILL BE ON 5TH /6TH OCTOBER AT PM



Web:
www.sheptonmalletinfants.co.uk
 VAT Registered Number: 131254412

