

Shepton Mallet Community Infants' School & Nursery



Job Description

Job details

Job title: Class teacher – Shepton Mallet Community Infants' School & Nursery

Salary: MPS

Hours: Full Time

Contract type: One year in first instance

Reporting to: Headteacher

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and behaviour

- Promote the safety and wellbeing of pupils
- Maintain good order among pupils, managing behaviour effectively to ensure a productive and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development opportunities in order to improve own teaching practice
- Where appropriate, take part in the appraisal and professional development of others including organising and running professional development meetings for teachers and training for support staff.

Communication

- Communicate effectively with pupils, parents and carers so as to develop a shared sense of purpose and understanding.

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop and maintain effective professional relationships with colleagues so as to best support learning.

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Other areas of responsibility

- To take the lead for developing areas of agreed subject responsibility/ areas of school life so as to effectively contribute to whole school development.

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager

Person specification

Criteria	Qualities
Qualifications and experience	Qualified teacher status Educated to degree level
Skills and knowledge	Knowledge of the National Curriculum Belief in the importance of, and ability to build, effective working relationships with pupils Knowledge of effective teaching and learning strategies and skill in deploying these A good understanding of how children learn Ability to adapt teaching to meet pupils' needs Knowledge of guidance and requirements around safeguarding children Knowledge of effective behaviour management strategies and effective use of these to secure a stimulating but respectful learning environment Commitment to maintaining confidentiality at all times Commitment to safeguarding and equality
Personal qualities	Team member and contributor Honesty Energetic Integrity Sense of Humour Hard working Motivated and motivating