



SHEPTON MALLET COMMUNITY INFANTS' SCHOOL AND NURSERY

2017/2018

NURSERY BROCHURE





Shepton Mallet Community Infants' School & Nursery
School Brochure 2017 - 2018
'Where Children Come First'

Shepton Mallet Community Infants' School & Nursery

Waterloo Road
Shepton Mallet
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Tel: 01749 342322

Email:

sheptonmalletinfants@educ.somerset.gov.uk

Headteacher: Mrs Honoria Thompson
Chair of Governors: Mrs Kate Lovell



Our Web Site Address is:
www.sheptonmalletinfants.co.uk



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SCHOOL & NURSERY STAFF AS AT JUNE 2016

Headteacher:	Honorina Thompson	
Deputy Headteacher:	Elaine Hewitt	
Teaching staff:	Joe Atkinson	
	Suzie Glover	
	Sam Maddaford	
	Katie Purnell	
	Emma Tomlinson	
	Hazel Seaman	
	Debbie Dance	
SENCO	Laura Parfitt	
Nursery Teacher/Manager:	Claire Dargie	
Deputy Child Care Manager:	Misha Hunt	
Nursery Nurses:	Derryn Davies	Janet Harwood
	Maddy Race	Teresa Smith
	Aleisha Baker	
School Administrator:	Léonie Hayne	
Finance Assistant:	Claire Parfitt	
Support Staff:	Mary Barham	Nicola Barnett
	Goldie Culpin	Maggie Jas
	Anna Gait	Tina Hamblin
	Angela Laugharne	Petula White
	Jane Mitchell	Joanna Baylis
	Joanne Breeze	
Lunchtime Supervisors:	Vanessa Warren (Snr LTS)	Jade Moody
	Zoe Davies	Janet Joce
	Sally Cox	
Catering Assistants:	Sarah Baker	Helen Hunt
Caretaker	Tony Hewitt	
Cleaners:	Sarah Baker	Vanessa Warren
School Crossing Patrol:	Sally Cox	



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THE GOVERNING BODY

The Governing Body consists of people nominated by the County Council, parents, staff and members of the local community, as well as the Headteacher. Their role is to maintain an overview of the school and to have a general oversight of the conduct and curriculum, providing those essential links between the school, the community and the County Council. Throughout the years, Governors have increased responsibilities; these increased duties include support for the appointment of staff, responsibility for the school building and grounds, and responsibility for deciding how the school budget will be spent. The School Governors meet at least once every term.

The Governing Body of our school consists of:

The Headteacher

1 Local Authority representative

5 Co-opted representatives

2 Parent representatives

1 Staff representative

1 Associate member and

1 Clerk



The County Council relies heavily upon the Governing Body to bring to its attention matters of concern (including the application of the Authority's and Government's policies) and to make suggestions which will help to support the Headteacher and Staff in their work at school.

*An up-to-date list of Governors is always available
from the School Office*





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SHEPTON MALLET COMMUNITY INFANTS' SCHOOL NURSERY



The Nursery was established in February 1993, one of only 25 Local Education Authority Nurseries in the county. In 2009 we moved into our fantastic Nursery, incorporating the LEA Nursery with Childcare; providing wrap around care from 3 months to 7 years.

Shepton Mallet Infants' School Nursery is designed to provide age appropriate rooms, for babies and young toddlers and pre-school aged children. Each room is designed and equipped with age appropriate furniture and resources.

We offer full day care and early education sessions for 50 weeks of the year. Childcare places are offered on a sessional basis, including 15 hours a week free early years education for the 3 and 4 year olds and some eligible 2 year olds funded through the nursery education grant.



We also have a large purpose built garden, to which the children have access for most of the day. Activities are planned as an extension of the rooms and enable children to develop physical skills.



The Nursery is staffed by a teacher who has been trained specifically to teach this age group along with nursery nurses who have had appropriate qualifications and training covering a wide range of child development from 0 - 11 years. All nursery staff frequently attend Early Years training days. They are trained first aiders.



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Play Care and learning for all children

'Play is children's way of learning'

'In their play, babies, toddlers and young children try out their recent learning skills and competences; when they play, they show their highest level of learning'



The Nursery teacher and staff, in conjunction with Reception teachers, and the Head teacher, hold regular planning meetings to organise all aspects of the curriculum offered.

We operate a key worker system, which means that your child will be with the same members of staff, providing continuity for both child and parent. Any query or special request will be acted on personally by them.

On a termly basis, an 'All about Me' sheet is completed by the key worker with the parents as part of a dialogue between home and Nursery about their child's progress and education. This is in addition to the more informal dialogue which happens regularly when the children are dropped off and collected at the Nursery and at Parents' Meetings.

Children with special needs and disabilities:

Shepton Mallet Infants' School Nursery has a firm commitment to children with special needs and operates an inclusive environment for each and every child. We ensure that our planning meets the individual development needs of each child.

We understand the importance of working closely with each parent to provide the care and routine which they ask for.



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0-2 year olds:

In our Rainbow Room we cater for the youngest children in our nursery. Our dedicated and caring staff will help both you and your baby settle into nursery life.

Your child's key worker will encourage him or her to learn and explore through a wide range of stimulating activities and conversation. Emotional needs are met with lots of hugs and cuddles. Your baby will have his or her own diary, which will go home after each session with information about the day including details of sleep, bottles, meals, nappy changes and fun and games

which your baby has enjoyed. This is a useful way to share information between home and Nursery. However it is important to remember; staff are always available to chat to you about your child's day, or about overall progress and development. Please don't hesitate to discuss any concerns or needs you may have.



2-3 year olds

As your child develops they will be encouraged to explore the environment through carefully planned activities. Independence is encouraged at snack and meal times and fun is had with glue, paint, building and sand. Singing, rhymes and stories help to develop your child's language skills and are an important part of our daily routine.



A wide variety of activities are provided to help each child progress in all areas of development, with a particular emphasis on social skills. The children are encouraged to facilitate their own learning and to share and play together. In additional small group activities will be planned to give children the opportunity to talk, listen, think and build on their communication skills.

Outside physical play and discovery as well as art and crafts, sand and water play are planned to stimulate your child as well as imaginative play, role play and dressing up.

Parents may be eligible to access upto 15 hours a week funded by the Early Years Education Grant which entitles 2 year olds to a free, part-time early education place.



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3-4 years olds

Parents may access up to 15 hours a week funded by the Early Years Education Grant which entitles 3 and 4 years olds to a free, part-time early education place, our Nursery teacher works term time between 8.50am - 3.20pm and we provide additional 'wrap around care' from 8.00am - 6.00pm Monday to Friday 50 weeks of the year.

We provide a wide and varied curriculum which prepares children for their reception year at school. The aim is with your help, to build a sound foundation in the early years to enable your child to grow in confidence and independence. Children will learn through play, both independently and with others in small groups. Our qualified staff are there to ensure that learning opportunities are never missed. The staff plan, using the EYFS curriculum guidance, to ensure the children receive age appropriate provision across all areas of learning.





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Outside Play Area

Our outside play area offers a wide variety of learning opportunities for all children. All our outdoor activities are planned to help children in all areas of development and are planned within the EYFS framework.

Meals/Snacks

We promote and encourage healthy eating. Breakfast of assorted cereal and toast is provided for those children who arrive at 8.00am. As part of the nursery early years education provision children receive free milk and a piece of fruit each day. In addition we provide a range of healthy snacks and baking ingredients.

If your child is attending over the lunch period you may wish to purchase a two course meal or they can bring a packed lunch.

We value the importance of meal times and snack times as a social occasion and therefore place a great emphasis on staff sitting with children during meal times.

Parents of babies are asked to provide sufficient bottles of their regular milk. It is important to note that formula must be measured by the parent/carer at home and the water added at Nursery.



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Our Staff

All teachers and childcare staff employed at the Nursery are committed to providing the highest standard of individual care and attention for your child. Each staff member has been fully checked in line with legal requirements. Staff receive first aid training and are committed to updating their child care skills regularly.



You can be assured that your child will be looked after in a safe and secure setting, by highly qualified staff dedicated to providing a quality experience for your child.

Holidays 0 - 2: the nursery is open Monday to Friday all year round with the exception of two weeks at Christmas and Bank Holidays. Please note the nursery will be closed on an additional three days per year for staff training.

Holidays 3 - 4: the nursery has the same holidays as Shepton Mallet Infants' School and has an additional 5 days per year for staff training.



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