

Policy Review Timetable (updated September 17) Policies highlighted in yellow require full Governing Body support										
Policies and Documents	Status	Review Frequency	Reviewer	Somerset Policies	Effective from	Latest review	Next review	Check at meeting	Website	
Accessibility Plan	C	Annual	HT		2016	Jan 17	Jan 18	4	Yes	
Accessibility	C	Triennial	HT		Sept 16	Sept 16	Sept 19	1	Yes	
Administering Medicines	C	Annual	HT		Nov 15	Apr 17	Apr 18	3	Yes	
Admissions	C	Annual		Somerset				8	Yes	
Allegations against staff	C	Biennial	HT		Feb 17		Feb 19	5		
Anti-bullying	C	Annual	HT		Aug 16	Aug 16	Aug 18	1		
Assessment	C	Biennial	HT		Sept 15	May 17	May 19	1		
Attendance	C	Annual		CLP	Sept 15	Sept 16	Sept 17	2	Yes	
Before & After School and Holiday Club	C	Annual	MH / HT		March 17		Mar 18	6		
Behaviour	A	Annual	HT		Sept 15	May 16	Sept 18	7	Yes	
Capability (Staff)	C	Biennial		Somerset	Feb 17		Feb 19	5		
Central Record	C	Live	HT/LH		Monthly checks by safeguarding Governor. Feedback at every FGM					
Charging & remissions	A	Annual	HT		Feb 17		Feb 18	5	Yes	
Code of conduct & social networking	C	Annual	HT		July 16	Dec 16	Dec 17	8		
Collective worship	C	Triennial	HT		Sept 11	Feb 17	Feb 20	1		
Complaints	C	Biennial	HT		Feb 16		Feb 18	5	Yes	
Critical incidents	C	Biennial	HT	Somerset	Sept 16		Sept 18	1	Yes	
Curriculum	C	Triennial	HT/EH		Sept 11	May 17	May 20	1		
Data Protection	B	Biennial	HT		Feb 17		Feb 19	5	Yes	
Drugs and substance misuse	C	Biennial	HT		March 17		March 19	1		
Early years	D	Biennial	HT		Sept 16		Sept 18	1	Yes	
Equality	C	Quadrennial	HT		Apr 2012	May 2017	May 2021	6		
Equality statement	C	Biennial	HT		Feb 16		Feb 18	5	Yes	
E-Safety	C	Annual	HT		Oct 11	May 17	May 18	2		
Finance	C	Annual	CP	Somerset	April 11	Feb 17	Feb 18	2		
First aid	C	Annual	HT		Nov 15	Jan 17	Jan 18	4	Yes	
Freedom of information	C	Biennial	HT		Feb 16		Feb 18	5	Yes	
Governor expenses	C	Triennial	HT		Oct 11	Mar 17	Mar 20	2		
Governor Visits	C	Triennial	HT		March 17		Mar 20	6		
Health & Safety	B	Annual	HT	Somerset	Mar 15	Feb 17	Feb 18	5	Yes	
Home school agreement	C	Biennial	HT		Feb 16		Feb 18	5	Yes	
Infant calculation	C	Triennial	KP		Sept 11	May 17	May 20	1		
Instrument of Governance	C	Annual	Chair							
Intimate care	C	Biennial	HT		Apr 12	Jan 17	Jan 19	6		
Lettings	C	Triennial	HT		March 17		Mar 20			
Lone working	C	Annual	HT		Sept 15	Sept 16	Sept 18	1		
Looked After Children	C	Biennial	HT		March 17		Mar 19			
Marking	C	Triennial	HT/EH		Sept 11	Sept 15	Sept 18	1		
Minutes of, & papers considered at meetings of Governing body	C	Every meeting	Clerk Head Chair		Copies of minutes and all other papers from 2011 onwards available.					
Off-site visits & activities	C	Biennial	KP/HT		Sept 11	Sept 15	Sept 18	1		
Pay	A	Annual	HT	Somerset	Oct 15	Oct 16	Oct 17	2		
Performance management	A	Annual	HT/EH		Oct 12	May 2017	May 2018	2		
Physical intervention	C	Triennial	HT		Nov 12	Apr 17	Apr 20	3		
Positive handling	C	Biennial	HT		Nov 13	Apr 17	Apr 19	3		
Pupil Premium	C	Biennial	HT		Feb 13	May 17	May 19	5		
Safeguarding	D	Annual	HT		Sept 16		Sept 18	1	Yes	
Safer recruitment	C	Biennial	HT		Feb 13	Feb 17	Feb 19	5		
School Security	C	Biennial	HT		Nov 11	May 17	May 19	3		
SEND	A	Annual	HT/EH		Jan 17		Jan 18	4	Yes	
Sex Education	A	Triennial	HT		Nov 11	Apr 17	Apr 20	3		
Supporting Children with medical needs	A	Annual	HT			Mar 17	Mar 18	5	Yes	
Volunteers in School	C	Annual	HT		April 13	May 17	May 18	6		
Whistle blowing	C	Biennial	HT		Sept 14	Sept 16	Sept 18	1	Yes	

A Statutory policies required by education legislation

B Statutory policies required by other legislation

C Other policies & documents

D Documents referenced in statutory guidance